



South Garner High School Titans Booster Club

8228 Hebron Church Rd. Garner NC, 27529

CHECK REQUEST FORM

PRINCIPAL
RODERIC BREWINGTON

ATHLETIC DIRECTOR
CRYSTAL MASSENBURG
CEMASSENBURG@WCPSS.NET

PRESIDENT
KELLY ENNIS
KELLY.ENNIS@YMAIL.COM

VICE PRESIDENT
MACKENZIE DEHAAN

TREASURER
BLANCHE ROYALL

SECRETARY
JONATHAN LITTLETON

PARLIMENTARIAN
KATRICE JONES

Date _____

Make Check Payable To _____

Amount _____

Address _____

Account Requested From _____
 _____ Individual Account _____
 _____ General Account _____

Description/Purpose of _____

Coach Signature _____

Athletic Director's Signature _____

TBC Treasurer Signature _____

TBC President Signature _____

Check Disbursement Options (Check One)

- ____ Mail Check Directly to Address Listed Above
- ____ Call or Email me to Pick Up _____ (Email/Phone Number)
- ____ Bring Check to next General Booster Meeting
- ____ Other

Instructions:

1. Staple receipts or invoices to back of this form.
2. Submit this form to **Athletic Director**.
3. If expense is not approved within budget, Board vote is required before payment.